



No. 2996 / 488 / NC

OFFICE OF THE WEST BENGAL NURSING COUNCIL
PURTA BHAWAN, 3RD FLOOR, ROOM NO: 302,
BLOCK - DF, SECTOR - I,
SALT LAKE CITY, KOLKATA - 700091
☎ 2321-2059

Email Id: wbnc_22302059@ymail.com
From : The Registrar, West Bengal Nursing

Dated.....24/09/2018

Notice Board / WEST BENGAL NURSING COUNCIL Web Site

Sub:- Tender Quotation for supply of Office Stationaries and Computer Cartridges (New).

Sir,
Sealed quotations are invited from authorized registered vendors for supply of " Office Stationaries along with Computer Cartridges (New) ". The quotation may be superscribed as "Tender Quotation for Office Stationaries" and should reach this office in the name of "The Registrar, West Bengal Nursing Council" positively by 15:00 hours IST within one week of published Tender Notice. The terms and condition are mentioned in the following annexure. Payment will be made after successful supply of the abovementioned items on submission of Challan and Bill.

Manabhi Saha.
Registrar
West Bengal Nursing Council
Purta Bhawan

Annexure-I

TERMS AND CONDITION

1. The bidder should have minimum annual turn over of Rs. *10 Lakhs*..... for the last three years.
2. The vendor must enclose a tender specific original authorization from the manufacture.
3. Bidder should have an office at Kolkata for further support.
4. Firm should submit Sales Tax no., GST No., PAN No. and others related documents along with the bid.
5. Comprehensive support has to carried out by the selected vendor.
6. This office reserves the right to accept or reject the offer(s) or cancel the bid at any time without assigning any reasons and without any cost & liability.

Manabhi Saha.

REGISTRAR
WEST BENGAL NURSING COUNCIL



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List of Office Stationaries:

- a) HP Laserjet Colour Cartridges (CYMK) of CP 1025
 - b) A4 Page (75 GSM)
 - c) Legal Page (75 GSM)
 - d) Colour Pages A4 Size (75 GSM)
 - e) ADD Gel Pens and refills (Black).
 - f) Use & Throw Pens (black & red)
 - g) Pencil, Eraser, Sharpners
 - h) Big Stapler and Pins
 - i) Small Staplers and Pins
 - j) Ruler.
 - k) Stamp Pad (Black & Blue)
 - l) Paper Seal
 - m) Cello tape
 - n) Gems Clip
 - o) File Board
 - p) Cover File
 - q) Big and Small File.
 - r) Scissors
 - s) Duster
 - t) Rubber Band
 - u) Page Markers
 - v) Clip File Covers
 - w) Big & Small Envelope (Brown & White)
 - x) Cloth Envelope (small, medium, big 4 folded)
 - y) File Tag
- Etc (any other additional items may be furnished later)

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24.09.18.
REGISTRAR
WEST BENGAL NURSING COUNCIL