Office of the West Bengal Nursing Council

"Purta Bhawan", Room No. 302, 3rd floor,
D.F. Block, sector – I, Salt Lake City,
Kolkata – 700 091. ☎ (033) 2321 2059.
Email: wbnc_22302059@ymail.com / wbnursingcouncil@gmail.com
Website: wbnc.in

No. 3856 / 315A / NC   Date: 31/10/2019.

From: Registrar, West Bengal Nursing Council.

N O T I C E

The authorities of all the Nursing Training School conducting AUXILIARY NURSING-MIDWIFERY (REVISED) (2-YEARS) COURSE are hereby advised to follow the Steps for Capturing ONLINE A.N.M. (R) STUDENT REGISTRATION FORM FILL-UP FOR **NEWLY ADMITTED STUDENTS FOR THE NEW SESSION OF OCTOBER-2019** Batch.

Please use the User Name and Password, which was provided for individual Institution as an early date.

The ***total procedure must be completed*** within stipulated date with proper intimation to this Council.

REMEMBER: FOR SECURITY REASON, DO NOT SHARE YOUR USER ID AND PASSWORD TO ANYONE.

FOR ANY QUERIES, PLEASE CONTACT with -

REGISTRAR, WEST BENGAL NURSING COUNCIL PHONE NO. 033 23212059 / OR THROUGH EMAIL OF THIS OFFICE.

REGISTRAR 31.10.19
WEST BENGAL NURSING COUNCIL

CONTD...... PAGE/ 2

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Website: wbnc.in

No...3857./.315......./ NC   Date: ...31.|.10.|.......2019.

From: Registrar, West Bengal Nursing Council.

STEPS FOR ONLINE STUDENT REGISTRATION FORM FILL-UP FOR

AUXILIARY NURSING-MIDWIFERY (REVISED) (2-YRS COURSE) COURSE

OCTOBER-2019

STEP – 1 :   http://125.22.76.18:8001

STEP – 2 :   LOG IN **(USER LOG IN ID AND PASSWORD)**

STEP – 3 :   STUDENT REGISTRATION   ↓

   REGISTRATION   FORM FILL UP ↓

   DEPARTMENT NAME / COURSE / SCHOOL NAME / ACADEMIC YEAR ↓

   FILL UP * MARK FIELD VERIFY CAREFULLY ↓   (FILL UP IN CAPITAL LETTERS)

   UPLOAD STUDENT IMAGE AND SIGNATURE CAREFULLY ↓

STEP – 4 :   **THEN SAVE THE STUDENT REGISTRATION FORM**

AFTER SUCCESSFUL SUBMISSION, GO TO VIEW MENU, THEN CLICK PRINT OPTION, DOWNLOAD/EXPORT THIS TO PDF FORMAT & SEE THE TOTAL LIST OF STUDENTS

Sl.No./ Submission Date	Name /D.O.B./ Place of Birth	Permanent Address	Present Address	Father's Name Husband's Name Guardian's Name	Institution where admitted / Date of Admission	Age on Admission	Prelm.Edu. Qualification	Nationality / Marital Status	REMARKS Candidate's Signature Manually

STEP – 6:   **LOG OUT**

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IF YOU CHANGE OR EDIT STUDENT REGISTRATION FORM

STEP – 1 :   GO TO SEARCH ↓

STEP – 2 :   STUDENT REGISTRATION FORM FILL UP ↓

STEP – 3 :   COURSE / ACADEMIC YEAR ↓
   QUERY

STEP – 4 :   THEN SEEE TABLE

Sl.No./ Submission Date	Name /D.O.B./ Place of Birth	Permanent Address	Present Address	Father's Name Husband's Name Guardian's Name	Institution where admitted / Date of Admission	Age on Admission	Prelm.Edu. Qualification	Nationality / Marital Status	REMARKS Candidate's Signature Manually

STEP – 5:   **IF ANY CHANGES CLICK EDIT, AFTER CHANGES CLICK UPDATE BELOW THIS PAGE. AFTER SHOWING SUCCESSFULLY SUBMITTED THEN GO TO PRINT OPTION**

STEP – 6:   **LOG OUT.**

No.3858 / 315A / NC   Date: 31/10/2019.

From: Registrar, West Bengal Nursing Council.

N O T I C E

GUIDELINES FOR ONLINE STUDENT REGISTRATION ENROLLMENT
FOR AUXILIARY NURSING-MIDWIFERY (R) (2-YRS.) COURSE OCTOBER-2019

TOTAL PROCEDURE WILL BE COMPLETED WITH IN 28th NOVEMBER, 2019
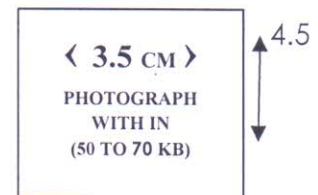
For Normal Submission:
- **START DATE for fill-up of Online Registration: 11/11/2019** • **END DATE 15/11/2019**
  Submisson of Registration related all documents to WBNC with in 28/11/2019

For Late Submission:
- **START DATE for fill-up of Online Registration: 18/11/2019** • **END DATE 19/11/2019**
  Submisson of Registration related all documents to WBNC with in 28/11/2019

There will be no extension of date for the enrollment for whatever reason may be.

1] Enrollment should be made after completion of admission process. Once enrollment of candidates is done by the institute, changes/ alteration/ deletion etc cannot be done.

2] **Form to be filled-up according to 10th Certificate. Do not use Sri/Smt./Ku etc.**

3] **The Enrollment Fees for Student Registration of Rs. 130=00 (Rupees One hundred thirty including processing fees) only per student/candidate with complete Board Verification should be submitted to West Bengal Nursing Council through SBI COLLECT OR SBI Demand Draft (in favour of West Bengal Nursing Council, Payble at Kolkata). Fees will not be accedpted by this Council for imcomplete Board Verification. After receiving the Board Verification from the schedule date, they will be submit the Rs. 130 + Rs.50(as Late Fee) Total Rs. 180=00(Rupees One hundred eighty only) per Candidate.**

4] Enrollment of Student Registration if not done in the specific timebound the Institutional incharge will be responsible for that inconveniences.

5] **List of documents for submission to WBNC ----(a) Download Printable 2(Two) Copies of Online Enrollment documents.** Signature to be done by the Candidste & **Attestation** to be done by the Head of the Institution. **(b)** School Final/Madhyamik Admit Card. **(c)** H.S. Mark-Sheet, **(d)** Original H.S. Board Verifications, **(e)** Final copy of Admission List(for Govt./Non-Govt.), **(f)** WBNC Renewal Validity Letter for 2018-2019.

6] **In a CD,** Scan copy Photographs in the JPEG Format **(within 50 TO 70 KB)** of all newly admitted students with their name must be submitted to this office.

1.2 cm ↕   ← 3.6 CM →
CANDIDATE SIGNATURE

‹ 3.5 CM › ↕ 4.5
PHOTOGRAPH WITH IN (50 TO 70 KB)

7] The Principal/PNO/Senior Sister Tutor of the institution will be solely responsible for all the information entered regarding the students registration.

8] For any information or assistance, please send us an email on : (i) wbnc_22302059@ymail.com (ii) wbnursingcouncil@gmail.com

31.10.19
REGISTRAR
WEST BENGAL NURSING COUNCIL