



Office of the West Bengal Nursing Council
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No. 3854 / 499 / NC

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From: Registrar, West Bengal Nursing Council.

NOTICE REGARDING DETAILS OF PRIMARY REGISTRATION

All the **Govt./Private nursing training institutions** conducting **ANM(R) / GNM / B.SC course** under **West Bengal Nursing Council** are hereby being informed that the candidates of [**ANM(R) / B.SC / GNM**] course, who have got their **FINAL REGISTRATION CERTIFICATE** from **WBNC** on or after **01.07.2024**, they have to be enroll now for **Primary Registration** in the **NRTS portal** through their **Respective Institutes Only**.

To **complete the procedure of Primary Registration, Institutes need the following documents of the candidates to be upload in the NRTS portal** -----

- 1) **Passport Size Photo / Live Photo Capture using Webcam**
- 2) **Class-X Admit / Class-X Certificate as a proof of DOB**
- 3) **Class-XII Certificate**
- 4) **Signature of the Candidate**
- 5) **Final Year Registration Certificate & Diploma Certificate**
- 6) **All Year Mark sheet [1st, 2nd, Final year mark sheet for GNM] / [1st, 2nd, 3rd, Final year mark sheet for B.SC] / [1st, Final year mark sheet for ANM(R)]**

All this above mentioned documents size should be in between (50-100KB)

While filling up the form for **Primary registration, Institutes** have to put the **Issue Date** of **FINAL REGISTRATION Certificate of WBNC** in place of **Date of Registration**.

Also they are requested to **upload SIGNED COPY (put CANDIDATE'S SIGNATURE in place of "SIGNATURE OF THE HOLDER") OF Final Registration Certificate in place of Provisional Certificate** in that **NRTS** form.

It is also **noted** that, If any **Institution** faces any problem regarding **Payment in Pay.gov payment portal / If the amount [2000 for GNM/BSC, 1000 for ANM(R)]** has been **deducted** from their **bank account** but **not updated** in **NRTS portal**, then please **send a mail to inctechhelp@gmail.com** regarding the **problem of payment in NRTS portal** and also attached the **screenshot of the successful payment copy** with that mail.

Srabani Mandal
Registrar 27/08/2024

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