

30/-  
Rs. 20/-

Serial No. 331

## WEST BENGAL NURSING COUNCIL

### DIRECTIVES FOR OBTAINING A DUPLICATE CERTIFICATE

1. The declaration form is available from the office of the Registrar, WEST BENGAL NURSING COUNCIL @ Rs. 20/- each. The declaration form should be filled in details by the candidate herself.

N.B. : The declaration form issued by the West Bengal Nursing Council will only be accepted.

2. The candidate is then required to send the following documents through Proper channel.
  - a) The declaration form duly countersigned by a Senior Trained registered nurse/midwife/or D.P.H.N./or a Medical Practitioners practising under Govt,organisations and whose name is still borne on the registers of the respective council.
  - b) An affidavit sworn before a 1st Class Magistrate by herself stating therein :
    - (i) Name :
    - (ii) Father's Name :
    - (iii) Name of the training school :
    - (iv) Date of Passing the examination of the Council :
    - (v) Registration Number in full :
    - (vi) Circumstances under which the Certificate was lost :
    - (vii) Number and Date of Diary made with the Police Station.

### ( ORIGINAL AFFIDAVIT IS NOT RETURNABLE )

3. An advertisement has to be made in the daily leading Newspaper about the loss of the Certificate and the said paper must be submitted alongwith the declaration form.
4. The requisite fee for Duplicate Registration Certificate is Rs. 1000/- (One Thousand Only) per certificate. Fee should be submitted by cash/M.O./or by Bank Draft in favour of Registrar, West Bengal Nursing Council.
5. Three four Passport sized photographs, duly attested (two on front and the others on the back side) by Nursing Superintendent, or D.M.O., or C.M.O.H. or B.M.O.H. or gazetted officer, where she is employed . Name of the candidate should be mentioned on the photographs.
6. The Duplicate Certificate collect by the candidate in personally from the office of the West Bengal Nursing Council.

When all the above requirements have been fulfilled the case would then only be considered for issuance of the "DUPLICATE CERTIFICATE" in favour of the incumbent.

KOLKATA

The ..... 200

Registrar,  
West Bengal Nursing Council.

# DECLARATION

I .....  
declare as follows :

That I lost my original certificate of registration as registered Nurse / Midwife / Health Visitor / Auxiliary Nurse-cum-Midwife / Public Health Nurse / Assistant Nurse-cum-Midwife.

That after diligent search, I have not been able to recover the lost certificate.

That I have made a diary with local police authorities, the diary number being ..... dated .....

That I am the same person who obtained the original certificate under No. ....  
..... part ..... of the West Bengal  
Nursing Council.

That I shall return the duplicate certificate for which I have applied to the Register, West Bengal Nursing Council if get back the original later.

HOME ADDRESS :

.....  
Signature of the applicant

WHERE EMPLOYED :

.....  
Signature of the countersignatory

I ..... (name of the countersignatory)  
hereby certify that the above statement has been made and signed in my presence, and to the best of my knowledge and belief. The signatory is the same .....  
( name of the applicant)

who obtained original registration certificate under No. ....

Date.....

.....  
Signature of the countersignatory  
Registration No. ....

HOME ADDRESS :

WHERE EMPLOYED :

(Office Seal in case of Doctor signatory)

FOR OFFICE USE

Received Rs. .... Vide R. No. .... / M.O. No. ....

Dated.....

.....  
CASHIER