

No. 720

Rs. 30/-

Address



WEST BENGAL NURSING COUNCIL

PURTA BHAVAN, 3rd FLOOR, ROOM NO-302, BLOCK-DF
SECTOR-1, SALT LAKE CITY, KOLKATA - 700 091
PHONE : (033) 2321-2059

Current Pasport
size photograph
Self-attested

APPLICATION FORM FOR RENEWAL OF REGISTRATION

1. Name of the Candidate (in Block Letters) :
2. (a) Father's Name :
(b) Husband's Name :
3. Age with Date of Birth :
Age DD MM YYYY
4. Address - a) Present with Pin Code :
b) Permanent with Pin Code :
5. Professional Qualification :
6. Registration Number & Date of Nursing Certificate/s : ANM(Old/Resived) GNM B.Sc.(NG)
7. a) Present Place of Posting (Name with Address) :
b) Present & Last Place of Posting (in case of age of 60 years' above) (Name with Address) :
8. Whether belongs to General/SC/ST/OBC :
9. Any discontinuation in Service (if Yes, mention the period of discontinuation in service) : **Yes / No**
10. Professional Misconduct (Court Case) : **Yes / No**
11. Demand Draft No./with Date :
12. If you Renewed previously, give details :

RR No.	Date of Renewed	Date of Validity	Remarks

(Full Signature of the Candidate with Date)
with Mobile No.....

(Registrar, West Bengal Nursing Council)

Rules for Renewal of Registration

1. All categories of Nurses, who are registered with West Bengal Nursing Council according to the Bengal Nurses' Act 1934, are entitled to renew their Registration Certificate.
2. Renewal will be made every 5 years' interval from the date of Registration.
3. All registered nursing personnel are allowed to renew their Registration, the candidates who are not in service may renew their certificate from W.B.N.C. provided a self declaration showing the reason of non - employment should be submitted at the time of Renewal of Registration and found otherwise suitable by the W.B.N.C. She also must produce a document of her past service record.
4. If employed in any Government sector, employer certificate is not necessary. If employed in Non- Government sector he/ she must have to submit current still working certificate on the day of Renewal and has to be physically present. Please note that in the still working certificate, the name & surname of the candidate must be the same with that of the original WBNC registration certificate.
5. On the day of Renewal of the Registration all candidates have to be physically present/ if the authority will take responsibility by lot/bunch through their approved representative, no question will arise to be present personally. This facility is for the Govt. sectors only.
6. On attaining the age of 60(sixty) years, a candidate has to be present physically in the office of West Bengal Nursing Council before Renewal of Registration and must produce a document of her last working place and a Certificate of Medical Fitness issued from the O.P.D. of any Government Hospital in which it must be mentioned that the candidate is **Physically Fit & Mentally Alert** for rendering Nursing Services. The retired but employed candidates also must produce a current still working certificate issued by their employer.
7. The candidates, who are in Abroad, may renew their Registration Certificate if the rules and regulations of Abroad Verification of West Bengal Nursing Council fulfills and the Registration will be renewed after receiving proper and authentic letter from appointing authority in Abroad for Renewal of Registration.
8. In case of Renewal of Reciprocal Registration, candidates have to produce required documents of Reciprocal Registration of other state. He/ she may renew his/ her Registration certificate after full satisfaction of West Bengal Nursing Council and after cancellation of the Registration Certificate of previous parent Council
9. If any candidate, an employee of All India Services, he/ she must produce his/ her authentic documents at the time of Renewal of Registration.
10. **A fee of Rs. 400/= should be submitted by Demand Draft/ Pay Order from State Bank of India in favour of WEST BENGAL NURSING COUNCIL Payable at Kolkata for Renewal of Registration. Late fee may be charged if he/ she fail to renew his/ her Registration within 3 months from the date of validity. After completion of 3 months additional fees of Rs. 50/= per 3 months Demand Draft/ Pay Order from State Bank of India in favour of WEST BENGAL NURSING COUNCIL will be charged. No Advance Renewal will be entertained.**
11. The West Bengal Nursing Council has every right to make any additions or alterations in the rules of Renewal of Registration with prior permission of the Council.
12. The Yellow Card issued at the time of Renewal should be kept in safe custody by the incumbent. The Council **may issue duplicate yellow card** in case of loss / damage. Proper application with number and date of Diary made with the Police Station followed by **a fee of Rs. 100/-** should be submitted.
13. Renewal of Registration may be considered by the **authorized representative** of the incumbent (i.e. receiving and returning to the representative) if the authorization is properly made.
The **signature of the representative** should be **attested by** the candidate and after that the authorization will be attested by the **Superintendent/ Nursing Superintendent/ CMOH / BMOH/ DPHNO/ Principal** if found otherwise suitable by the Council.
14. Receiving of Renewal of Registration will be closed at 15.00 P.M. sharp.

Kolkata

RECEIVED ORIGINAL
NURSING CERTIFICATE

By order of the
Registrar

The.....20

West Bengal Nursing Council