



Office of the West Bengal Nursing Council
“Purta Bhawan”, Room No. 302, 3rd floor,
D.F. Block, Sector – I, Salt Lake City,
Kolkata – 700 091. ☎ (033) 2321 2059.
Email: wbnc_22302059@ymail.com
Website: www.wbnc.in



No. **367/488/ NC**

Date: **12/05/2023**

From: Registrar, West Bengal Nursing Council

NOTICE

GUIDELINES FOR ONLINE FINAL REGISTRATION FOR B.SC (NURSING) STUDENTS FORM FILL-UP FOR APRIL, 2023 B.Sc (Ng) EXAMINATION

The authorities of all the recognized COLLEGE OF NURSING under West Bengal Nursing Council are hereby directed to follow the below specified steps for ONLINE B.Sc Nursing Final Registration Form fill up.

Please use the <http://wbnc.wbhealth.gov.in:8007> and **User Login Id & Password** which was already provided to the institution. FOR SECURITY REASON DO NOT SHARE YOUR USER ID & PASSWORD WITH ANYONE.

After successful online submission, the institution have to **Click on “VIEW” Menu and go to “PRINT” option** to take entire print out copy and the copy is to be submitted to the WEST BENGAL NURSING COUNCIL.



for Registrar
12.05.2023
West Bengal Nursing Council

IMPORTANT INSTRUCTION REGARDING ONLINE FORM FILL UP OF B.SC.(NURSING)
FINAL REGISTRATION FOR APRIL, 2023 B.Sc (Ng) EXAMINATION

Important dates for submission:

- DATE OF STARTING ONLINE FORM FILL UP: **15th May, 2023 at 11:00 A.M**
 - END DATE OF ONLINE FORM FILL UP: **19th May, 2023 at 11:59 P.M**
 - DATE OF ONLINE FORM FILL UP WITH LATE FEE: **20th May, 2023 at 11:00 A.M**
 - END DATE OF ONLINE FORM FILL UP WITH LATE FEE: **21st May, 2023 at 11:59 P.M**
 - SUBMISSION OF DOCUMENTS RELATING TO FORM FILL UP: **22nd May, 2023 to 26th May, 2023 from 11:00 AM to 02:00 PM strictly.**
1. Online Form fill up should be allowed after Course completion process. Once enrolment of candidate/s is done by the institute, changes / alternation / deletion etc cannot be possible.
 2. **There will be no extension of date for the enrolment for whatever reason may be except supplementary candidate.**
 3. **Application Form to be filled up according to their Madhyamik / Secondary Admit Card. Do not use any salutation before name.**
 4. **LIST OF DOCUMENTS FOR SUBMISSION FOR ONLINE FORM SUBMISSION:**
 - I. One forwarding letter by the Principal from the respective College of Nursing.
 - II. One downloaded Hard Copy which is attested by the principal with official seal.
 - III. One copy of class 10th Admit Card with self-attested.
 - IV. One copy of Higher Secondary Marksheet with self-attested.
 - V. One Copy of 4th Year B.Sc. (Nursing) Mark-Sheet (e-marksheet will not be accepted) with self-attested.
 - VI. Original copy of Higher Secondary Council Verification.
 - VII. One copy of original RELEASE ORDER.
 - VIII. One copy of renewal validity letter of the current academic year from WBNC as well as INC.
 - IX. The total registration fees will be submitted by **SBI Collect / Demand Draft** only. The fee is **Rs. 2030.00 per student**. The **Demand Draft should be in favour of "WEST BENGAL NURSING COUNCIL", PAYBLE AT KOLKATA, only from STATE BANK OF INDIA.**
 - X. Late Fine **Rs. 50** only will be imposed after specified date.
 - XI. SBI PAYMENT COPY has to be submitted to the council at the time of form submission.



N.B.:

GENERAL CANDIDATE: The candidate must ensure the pass marks individually in Theory & Practical of Physics, Chemistry, Biology & English with an aggregate of 45% marks in the Higher Secondary examination.

For SC/ST/OBC/EWS CANDIDATE: The percentage of Higher secondary marks is 40% and a copy of Caste Certificate must be submitted at the time of verification.

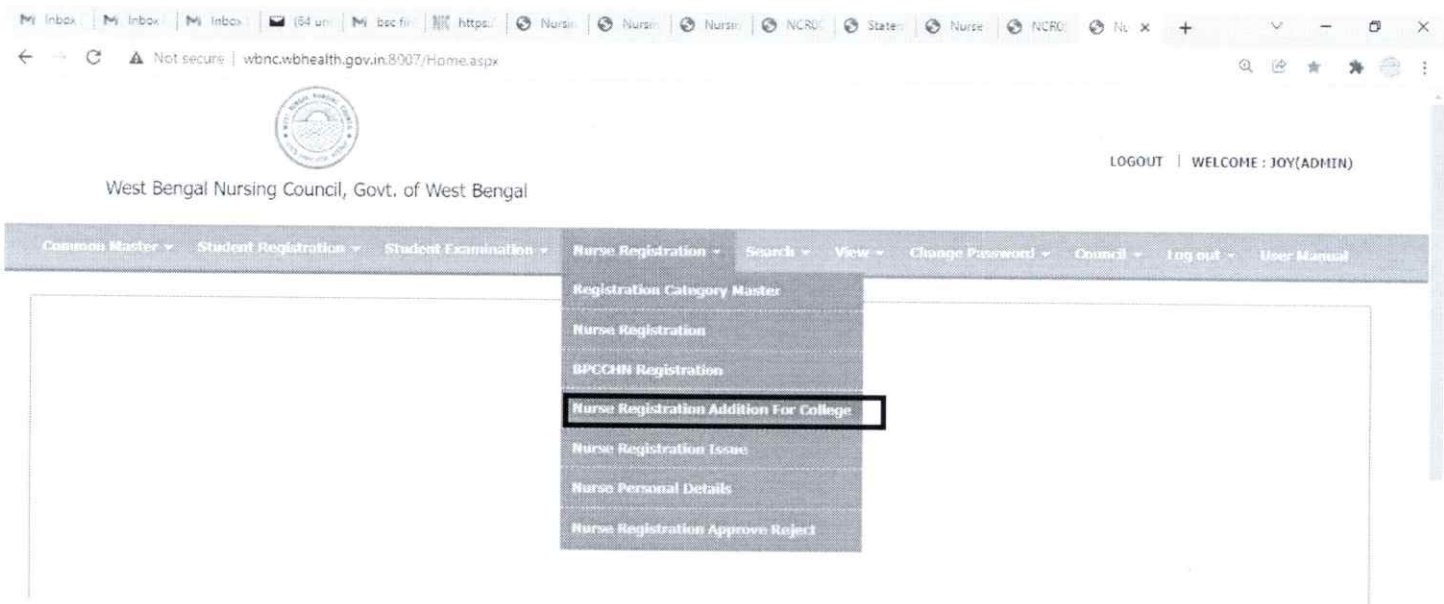
- The Principal, College of Nursing of the institution will be solely responsible for any discrepancies / mistakes / wrong information in the admission forms & documents regarding registration.
- For any information or assistance, please send us an email on : i) wbnc_22302059@ymail.com ii) wbnursingcouncil@gmail.com.

Instructions for uploading Photograph & Signature:

The institution is required to upload candidate's **PHOTOGRAPH & SIGNATURE** in **JPG/JPEG format** of his/her recent **colour photograph & signature**. The size of the **PHOTOGRAPH & SIGNATURE** should be between **10KB – 70 KB**.

STEPS FOR ONLINE FORM FILL-UP FOR B.SC. (NURSING) FINAL REGISTRATION FOR APRIL-2023 EXAMINATION

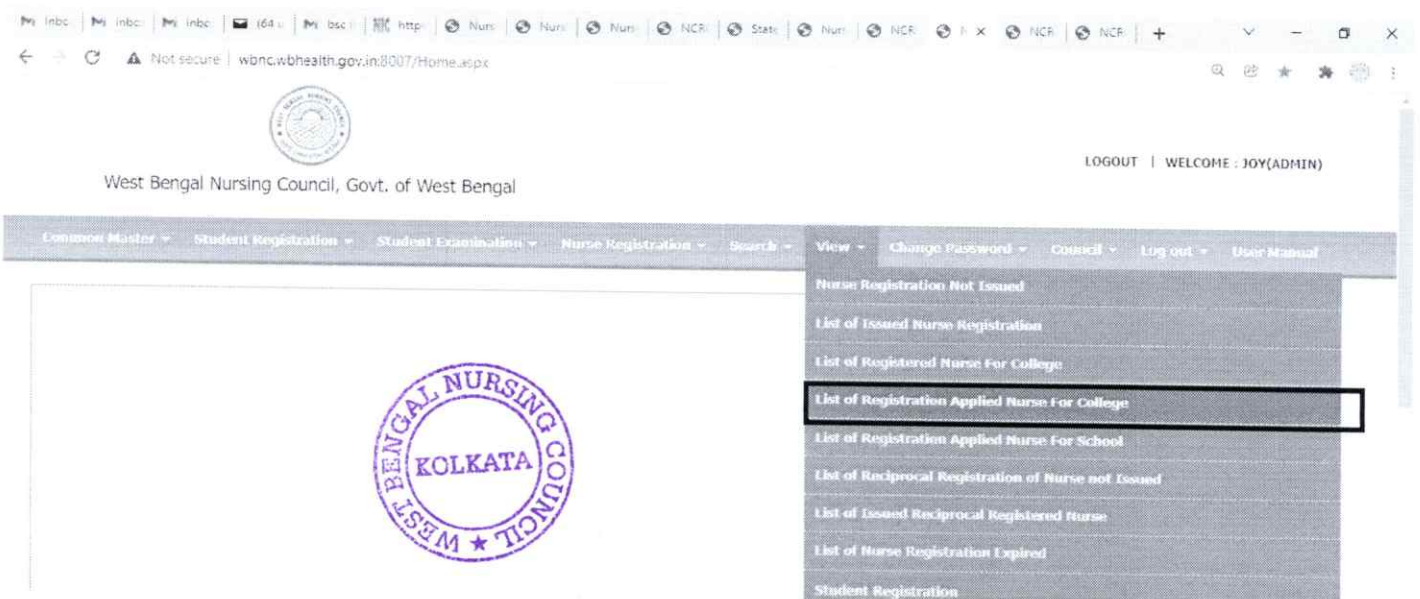
- STEP-1:** Go to <http://wbnc.wbhealth.gov.in:8007/Login.aspx>
- STEP-2:** LOG IN using User Id & Password (Already sent to the Colleges)
- STEP-3:** GO THE FOLLOWING PAGES



The screenshot shows the West Bengal Nursing Council website. The header includes the council's logo and name, and a user login status: "LOGOUT | WELCOME : JOY(ADMIN)". A navigation menu is visible with "Nurse Registration" selected. A dropdown menu is open, listing various options, with "Nurse Registration Addition For College" highlighted by a black box.

N.B.: FILL UP ALL '*' MARK FIELD VERY CAREFULLY (FILLUP IN CAPITAL LETTERS ONLY), AFTER FILL UP UPLOAD CANDIDATE'S IMAGE AND SIGNATURE CAREFULLY

- STEP-4:** THEN "SAVE" the Final Registration Form
AFTER SUCCESSFUL SUBMISSION, GO TO 'VIEW'MENU & CLICK 'LIST OF REGISTRATION APPLIED FOR COLLEGE'



The screenshot shows the West Bengal Nursing Council website with a large purple circular stamp in the center that reads "WEST BENGAL NURSING COUNCIL KOLKATA". The navigation menu is open to the "View" section, and a dropdown menu is displayed with "List of Registration Applied Nurse For College" highlighted by a black box.

West Bengal Nursing Council, Govt. of West Bengal

LOGOUT | WELCOME : JOY(ADMIN)

Common Master - Student Registration - Student Examination - Nurse Registration - Search - View - Change Password - Council - Log out - User Manual

**Applied Nurse Registration List For College
(Registration Number Not Generated)**

From Date : To Date :

Registration Category :

College Name :

N.B.: AFTER SELECT ALL PARAMETER, CLICK ON “QUERY” AND THEN CLICK ON “PRINT”. AFTER THAT CLICK ON EXPORT TO ‘PDF’ AND DOWNLOAD THE FILE.

STEP-5: Log Out

IF THE INSTITUTION WANT TO EDIT THE PARTICULARS OF FINAL REGISTRATIONFORM, THEN THEY MAY FOLLOW THE BELOW STEPS:

STEP-1: Go to SEARCH

West Bengal Nursing Council, Govt. of West Bengal

LOGOUT | WELCOME : JOY(ADMIN)

Common Master - Student Registration - Student Examination - Nurse Registration - Search - View - Change Password - Council - Log out - User Manual

Nurse Registrat

Registration Category :

Applicant Name :

- Student Registration
- Student Registration Issue
- Examination Plan
- Student Roll No Generation
- Actual Examination Schedule
- Examination Form Fill Up
- Student Subject Wise MarkCapture
- Nurse Registration**
- Marks Tabulation

AFTER THAT SELECT ‘REGISTRATION CATEGORY’ – AS ‘B.SC. NURSING’, THEN CLICKON ‘QUERY’

STEP-2: AFTER THAT A LIST OF CANDIDATE WILL APPEAR IN THE SAME SCREEN, THEN CLICK ON ‘EDIT’ FOR ANY CORRECTION, AFTER EDITING CLICK ON UPDATE.