



Office of the West Bengal Nursing Council
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No. 5518 / 488 / NC

Date: 12/03/2025

NOTICE

GUIDELINES FOR ONLINE FINAL REGISTRATION FOR B.SC (NURSING) STUDENTS FORM FILL-UP FOR NOV-2020 TO OCT-2024 CANDIDATES

The authorities of all the recognized **COLLEGES OF NURSING** under West Bengal Nursing Council are hereby directed to follow the below specified steps for ONLINE B.Sc Nursing Final Registration Form fill up.

Please use the <https://wbnc.wb.gov.in/> and **User Login Id & Password** which was already provided to the institution. **FOR SECURITY REASON DO NOT SHARE YOUR USER ID & PASSWORD WITH ANYONE.**

After successful online submission, the institution has to **Click on "VIEW" Menu and go to "PRINT" option** to take entire print out copy and the copy is to be submitted to the **WEST BENGAL NURSING COUNCIL.**

Saudal
12/03/2025

Registrar

West Bengal Nursing Council



**IMPORTANT INSTRUCTION REGARDING ONLINE FORM FILL UP OF
B.SC.(NURSING) FINAL REGISTRATION CANDIDATES**

Important dates for submission:

- **DATE OF STARTING ONLINE FORM FILL UP: 17.03.2025**
- **END DATE OF ONLINE FORM FILL UP: 21.03.2025**
- **DATE OF STARTING ONLINE FORM FILL UP WITH LATE FEE: 24.03.2025**
- **END DATE OF ONLINE FORM FILL UP WITH LATE FEE: 26.03.2025**
- **SUBMISSION OF DOCUMENTS RELATING TO FORM FILL UP: 07.04.2025 to 017.04.2025**

1. Online Form fill up should be allowed after Course completion process. Once enrolment of candidate/s is done by the institute, changes / alternation / deletion etc cannot be possible.
2. **There will be no extension of date for the enrolment for whatever reason may be except supplementary candidate.**
3. **Application Form to be filled up according to their Madhyamik / Secondary Admit Card. Do not use any salutation before name.**

4. **LIST OF DOCUMENTS FOR SUBMISSION FOR ONLINE FORM SUBMISSION:**

- I. One forwarding letter by the Principal from the respective College of Nursing.
- II. One downloaded Hard Copy which is attested by the principal with official seal.
- III. One self-attested copy of class 10th Admit Card.
- IV. One self-attested copy of Higher Secondary Marksheet.
- V. One self-attested copy of 4th Year B.Sc. (Nursing) Mark-Sheet (e-marksheet will not be accepted).
- VI. Original copy of Higher Secondary Council Verification.
- VII. One copy of original RELEASE ORDER.
- VIII. One copy of renewal validity letter of the current academic year from WBNC as well as INC.
- IX. The total registration fees will be submitted by **SBI Collect** only. The fee is **Rs. 2050.00**.
- X. Late Fine **Rs. 50** only will be imposed after specified date.
- XI. **SBI PAYMENT COPY** has to be submitted to the council at the time of form submission.

N.B.:

GENERAL CANDIDATE: The candidate must ensure the pass marks individually in Theory & Practical of Physics, Chemistry, Biology & English with an aggregate of 45% marks in the Higher Secondary examination.

For SC/ST/OBC/EWS CANDIDATE: The percentage of Higher secondary marks is 40% and a copy of Caste Certificate must be submitted at the time of verification.

- The Principal, College of Nursing of the institution will be solely responsible for any discrepancies / mistakes / wrong information in the admission forms & documents regarding registration.
- For any information or assistance, please send us an email on : i) wbnc_22302059@ymail.com ii) wbnursingcouncil@gmail.com
- **FEES WILL NOT BE ACCEPTED BY THE OTHER PAYMENT MEDIA EXCEPT SBI COLLECT.**



Instructions for uploading Photograph & Signature:

The institution is required to upload candidate's **PHOTOGRAPH & SIGNATURE** in **JPG/JPEG format** of his/her recent **colour photograph & signature**. The size of the **PHOTOGRAPH & SIGNATURE** should be between **10KB – 70 KB**.

STEPS FOR ONLINE FORM FILL-UP FOR B.SC. (NURSING) FINAL REGISTRATION FOR REVIEW CANDIDATES

STEP-1: Go to <https://wbnc.wb.gov.in/>

STEP-2: **LOG IN** using User Id & Password (Already sent to the Colleges)

STEP-3: **GO THE FOLLOWING PAGES**

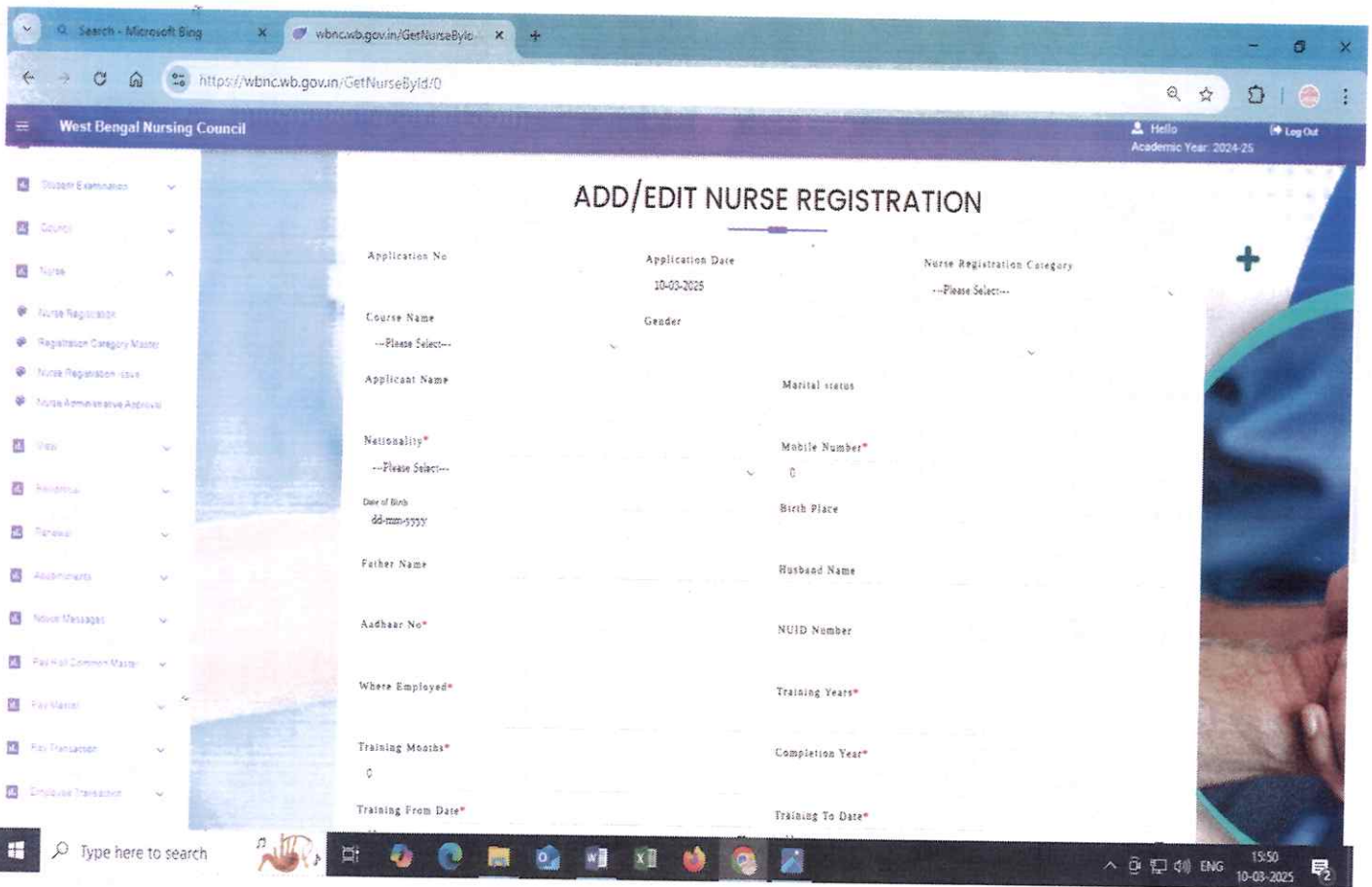
The screenshot displays the 'NURSE REGISTRATION' page on the West Bengal Nursing Council website. The page features a sidebar with navigation options and a main table of registered candidates. The table has the following data:

Applicant Name	Application No.	Application Date	Nurse Category	Action
ARATI JANA	NAPP1	31/01/2025	ANM	[Edit]
ANKITA MAJUMDER	NAPP2	07/02/2025	ANM	[Edit]
PRITI GHOSH	NAPP3	07/02/2025	ANM	[Edit]
DIBYA KARMAKAR	NAPP4	07/02/2025	ANM	[Edit]
AFSANA CHOWDHURY	NAPP5	07/02/2025	ANM	[Edit]

A '+' sign is located in the top left corner of the table area, indicating where to click for further actions.

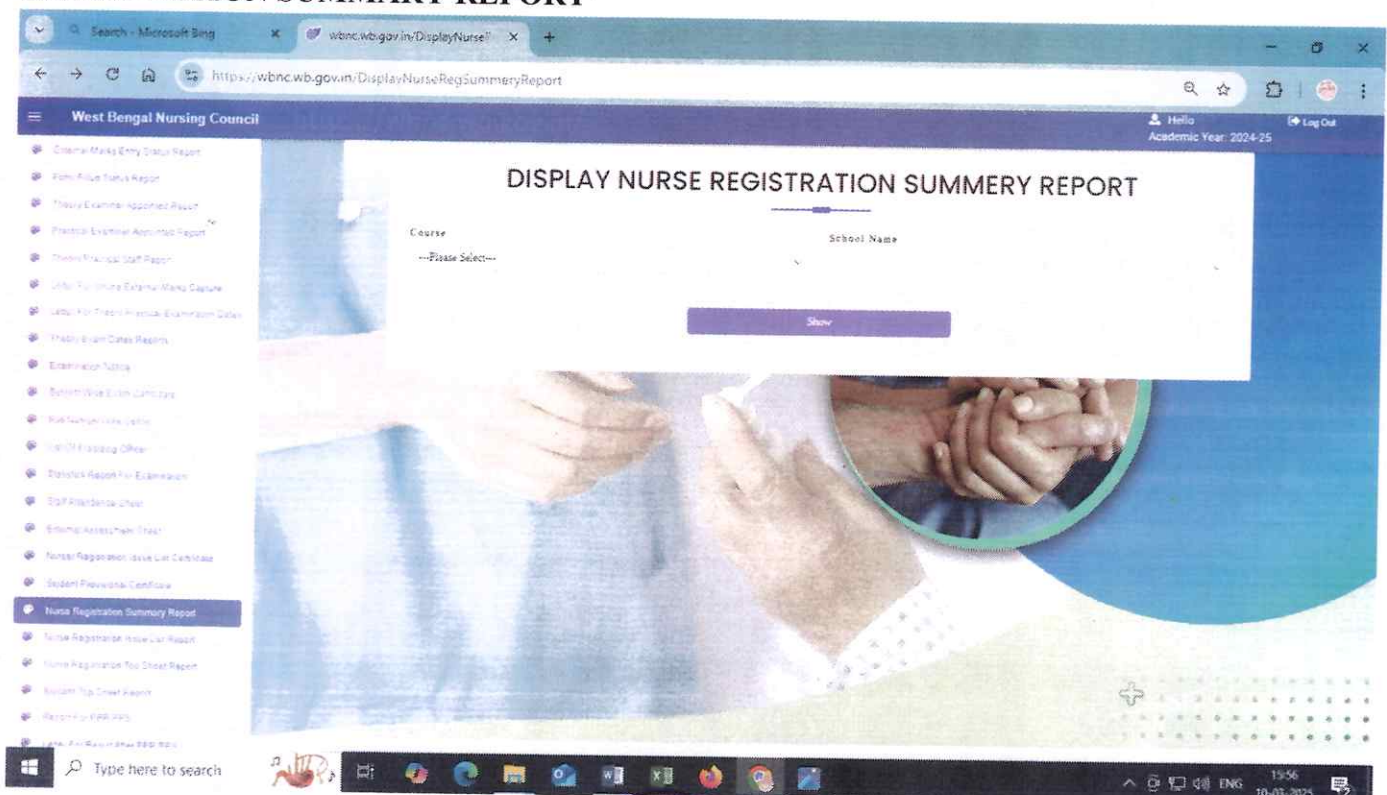
- **CLICK ON THE + SIGN ON THE TOP LEFT CORNER OF THE TAB.**





- FILL UP ALL '*' MARK FIELD VERY CAREFULLY (FILLUP IN CAPITAL LETTERS ONLY).
- AFTER FILL UP UPLOAD CANDIDATE'S IMAGE AND SIGNATURE CAREFULLY.

**STEP-4: THEN "SAVE" the Final Registration Form
AFTER SUCCESSFUL SUBMISSION, GO TO 'VIEW'MENU & CLICK 'NURSE
REGISTRATION SUMMARY REPORT'**



AFTER SELECTING ALL PARAMETER, CLICK ON “SHOW” AND THEN CLICK ON “PRINT”. AFTER THAT CLICK ON EXPORT TO ‘PDF’AND DOWNLOAD THE FILE.

STEP-5: Log Out

IF THE INSTITUTION WANT TO EDIT THE PARTICULARS OF FINAL REGISTRATION FORM, THEN THEY MAY FOLLOW THE BELOW STEPS:

STEP-1: Go to NURSE REGISTRATION

The screenshot displays the 'NURSE REGISTRATION' interface on the West Bengal Nursing Council website. The page features a search bar with a plus sign for adding new entries. Below the search bar is a table listing registered nurses. The table has the following columns: Applicant Name, Application No, Application Date, Nurse Category, and Action. The Action column contains yellow pencil icons for editing each entry.

Applicant Name	Application No	Application Date	Nurse Category	Action
ARATI JANA	NAPP1	31/01/2025	ANM	[Edit]
ANKITA MAJUMDER	NAPP2	07/02/2025	ANM	[Edit]
PRITI GHOSH	NAPP3	07/02/2025	ANM	[Edit]
DIBYA KARMAKAR	NAPP4	07/02/2025	ANM	[Edit]
AFSANA CHOWDHURY	NAPP5	07/02/2025	ANM	[Edit]

The sidebar on the left contains various navigation options, including 'Nurse Registration', 'Registration Category Master', 'Nurse Registration Issue', 'Nurse Administrative Approval', 'View', and 'Reciprocal'. The top navigation bar shows the user is logged in as 'Hello' and the academic year is '2024-25'.

AFTER THAT SEARCH WITH CANDIDATE NAME IN THE BLANK BOX, THEN CLICK ON ‘PEN SIGN’

STEP-2: AFTER THAT A LIST OF CANDIDATE’S CREDENTIALS WILL APPEAR IN THE SAME SCREEN, THEN DO THE NECESSARY CORRECTION, AFTER EDITING CLICK ON SAVE.



SCHEDULE FOR DOCUMENTS SUBMISSION FOR B.SC. (NURSING)
FINAL REGISTRATION BATCH: NOV-2020 TO OCT-2024

Sl. No.	NAME OF THE INSTITUTION	DATE FOR SUBMISSION	TIME FOR SUBMISSION
1	MEDICAL COLLEGE	07 th APRIL, 2025	11:00 AM – 3:30 PM
2	R. G. KAR MCH		
3	N.R.S. MCH.		
4	C.N.M.C.H.		
5	WOODLANDS		
6	NEOTIA ACADEMY OF NURSING		
7	SSKM HOSPITAL		
8	BURDWAN M.C.H.		
9	I.Q. CITY		
10	BANKURA SAMMILANI		
11	CHARNOCK		
12	NORTH BENGAL M.C.H.		
13	MIDNAPORE M.C.H.		
14	APOLLO COLLEGE OF NURSING		
15	B.M.BIRLA CON		
16	SHOVA RANI CON		
17	PEERLESS CON	09 th APRIL, 2025	11:00 AM – 3:30 PM
18	R.N.TAGORE (ASIA HEART FOUNDATION)		
19	R.K. SARADA CON		
20	SISTER FLORENCE CON		
21	COLLEGE OF NURSING, NIOH		
22	TATA MEDICAL CENTRE		
23	CON, EASTERN COMMAND		
24	I.D.& BG. CON		
25	CON, JNM KALYANI	11 th APRIL, 2025	11:00 AM – 3:30 PM
26	ROYAL INSTITUTE OF NURSING, DURGAPUR		
27	MANMOHINI INSTITUTE OF NURSING		
28	INSTITUTE OF NG. BRAINWARE UNIVERSITY		
29	ROYAL COLLEGE OF NURSING		
30	KOTHARI INSTITUTE OF NURSING		
31	VIVODANANDA CON		
32	JAGANNATH GUPTA CON		



Sl. No.	NAME OF THE INSTITUTION	DATE FOR SUBMISSION	TIME FOR SUBMISSION
33	ANANDALOKE CON	16 th APRIL, 2025	11:00 AM – 3:30 PM
34	WEST BANK COLLEGE OF NG.		
35	SANJIBAN COLLEGE OF NURSING		
36	PRIYAMBADA BIRLA CON		
37	INSTITUTE OF CHILD HEALTH		
38	AASTHA NURSING INSTITUTE		
39	JIAGANG CON		
40	I.I.N.R., CON		
41	MINERVA CON		
42	ALLIAH UNIVERSITY		
43	EAST WEST INSTITUTE	17 th APRIL, 2025	11:00 AM – 3:30 PM
44	DESUN CON		
45	GOURI DEVI NURSING ACADEMY		
46	DESUN CON, SILIGURI		
47	PRASANTA KAMAR INSTITUTE		
48	SANTINIKETAN SEVA NIKETAN		
49	MUKTADHARA		
50	SWADHIN NURSING INSTITUTE		
51	MURSHIDABAD M.C.H.		

