

WEST BENGAL NURSING COUNCIL

FLOW CHART FOR RECIPROCAL

REGISTRATION

Candidates have to fill up online application form for reciprocal registration by visiting the website <http://reciprocal.wbhealth.gov.in/> . After successfully form submission, candidates have to book the verification date himself / herself for document verification in WBNC office. The verification date can only be book on 25th of Every Month at 2:00 P.M. (Verification Date System Generated, if the booking date 25th is lies on Sunday, Saturday & Govt. Holiday, it does not matter)



After Original Document verification in WBNC office, the NOC letter against the candidate will be sent to their previous Nursing Council via post. After sending the NOC letter to their pervious council, the candidates have to visit their previous council after one month for surrender their registration certificate (except Karnataka, A.P., Telengana). Generally, the Previous Nursing Council will take 2 to 3 months to reply back the NOC letter to the WBNC. For Example, one candidate is verified on September,22; then the NOC letter for the candidate will be sent via post on the first Week of October,22 to their previous Nursing Council; Generally, the Nursing Council will sent the reply copy of NOC after 3 months, i.e. in the month December,22 WBNC will receive the NOC Reply Copy from the previous council.



After receiving of NOC Copy from the previous Nursing Council, candidates will get sms to their registered Phone Number that “NOC has been received from the Previous Nursing Council”. After getting sms, candidates have to wait 10 to 15 days for generation of reciprocal registration certificate. After successful generation of Registration Certificate, candidates will get sms to their registered phone number that “Registration No. is successfully generated”. After getting SMS, candidate will visit to WBNC office after 10 days from the date of issuance of certificate on any Monday to Wednesday between 10 A.M. to 12 P.M except Govt. holiday. Candidates have to carry Certificate download copy, SBI money receipt and original previous Nursing Council Registration Certificate without lamination. It is to be noted that the previous Nursing Council Registration Certificate should be renewal up to date during WBNC certificate collection, if the validity of certificate is over, then the candidate has to be renewed their registration certificate from the previous Nursing Council for getting the WBNC certificate.

**DOCUEMNTS NEEDED FOR RECIPROCAL REGISTRATION FORM
SUBMISSION ON VERIFICATION DATE:**

1. APPLICATION FORM
2. ACKNOWLEDGEMENT SLIP
3. INC LIST (For example, If the Candidate is from 2018-2021 batch, then the candidate has to be submitted the INC list of the 2018-19 or 2019-20 or 2020-21 list, 2021-22 or 2017-18 INC list cannot be accepted.)
4. Original Current Month Still working Certificate mentioning Ref. No. or Memo No. with Authority Seal and Signature, authority designation stamp.
5. Original Six (06) Month Salary Slip or Salary Statement in the Hospital or Nursing Home letter head with Authority Seal and Signature, authority designation stamp. (For example, if the date of verification is lies on October,22 then candidates have to submit April,22 to Sept,22 payslip or salary statement.)
6. Two (02) xerox copy of Registration certificate.

(Candidate should maintain this serial for Reciprocal Registration Form submission)

DOCUEMNTS NEEDED FOR VERIFICATION:

1. ORIGINAL AADHAR CARD.
2. ORIGINAL CLASS 10TH ADMIT CARD.
3. ORIGINAL REGISTRATION CERTIFICATE, GNM / B.SC. DIPLOM / DEGREE CERTIFICATE (CONVOCATION CERTIFICATE), COMPLETION CERTIFICATE, TRANSCRIPT (FOR B.SC NURSING)
4. ORIGINAL GNM / B.SC ALL YEAR MARKSHEET INCLUDING INTERNSHIP MARKSHEET (FOR GNM), SUPPLIMENTARY MARKSHEET (FAIL MARKSHEET, IF APPLICABLE)
5. ORIGINAL H.S MARKSHEET.

(Candidate should maintain this serial for Reciprocal Registration Verification)

DOCUEMNTS NEEDED FOR CERTIFICATE COLLECTION:

Candidate will visit to WBNC office after Ten (10) days from the date of issuance of certificate for collection original copy on any Monday or Wednesday on 10 A.M. to 12 P.M. except govt. holiday.

1. SBI MONEY RECEIPT.
2. CERTIFICATE DOWNLOAD COPY.
3. ORIGINAL PREVIOUS COUNCIL REGISTRATION CERTIFICATE WITHOUT LAMINATION. (It is to be noted that the previous Nursing Council Registration Certificate should be renewal up to date during WBNC certificate collection, if the validity of certificate is over, then the candidate has to be renewed their registration certificate from the previous Nursing Council for getting the WBNC certificate.)