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NO. 1589 / 67/488 / NC

DATE: 27 / 11 / 2021

## NOTICE

### GUIDELINES FOR IMPLEMENTATION OF ONLINE FINAL REGISTRATION FOR B.SC (Nursing) STUDENTS FORM FILL-UP FOR THE BATCH AUGUST 2016 - JULY 2020

The authorities of all the recognized COLLEGES OF NURSING under West Bengal Nursing Council are hereby being directed to follow the below specified steps for ONLINE CAPTURING for issuance of B.Sc (Nursing) Final Registration Certificate.

It is to be noted that as the **FIRST TIME IMPLEMENTATION FOR ONLINE REGISTRATION FORM FILL-UP (mandatory)**, so all the Institutions will not be required their respective REGISTRATION FORMS as previously and submitted to this Council.

Please use the <http://wbnc.wbhealth.gov.in:8007> and User Login ID & Password which has already been provided to the institution. FOR SECURITY REASON, DO NOT SHARE YOUR USER ID AND PASSWORD WITH ANYONE.

After successful Online submission, you have to Click on "VIEW" Menu and go to "PRINT" Option to take the entire Print out Copy and this copy which is to be submitted to the WEST BENGAL NURSING COUNCIL.

  
REGISTRAR 27/11/2021

WEST BENGAL NURSING COUNCIL

[Skc/wbncallnotice\\_2](#)

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**WEST BENGAL NURSING COUNCIL**

**IMPORTANT INSTRUCTIONS REGARDING ONLINE CAPTURING  
FOR B.SC (Nursing) FINAL REGISTRATION  
BATCH AUGUST 2016 – JULY 2020**

**For Normal Submission:**

- **START DATE** for fill-up of Online Registration: 01 – 02 - 2021 • **END DATE** : 06 – 02 - 2021  
Submission of Registration related all documents to WBNC on & from February 22 – 26, 2021

**For Late Fine Submission:**

- **START DATE** for fill-up of Online Registration: 10 – 02 - 2021 • **END DATE**: 12 – 02 - 2021  
Submission of Registration related all documents to WBNC on & from February 22 – 26, 2021

- 1] Enrollment should be made after Course completion process. Once enrollment of candidate/s is done by the institute, changes/ alteration/ deletion etc cannot be done.
- 2] **There will be no extension of date for the enrollment for whatever reason may be.**
- 4] Form to be filled-up according to their Madhyamik / School Final Admit Card. Do not use Sri/Smt./Ku etc.

5] **LIST OF DOCUMENTS FOR SUBMISSION TO WBNC BY HAND ::**

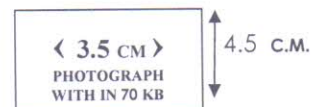
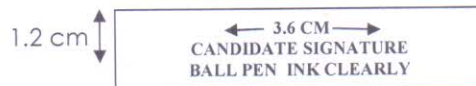
- (i) One forwarding letter by the Principal from the respective College of Nursing.
- (ii) One Downloadable PRINTABLE HARD COPY which is attested by the Principal CON with office seal.
- (iii) One CD for all Scanned Copies Photographs of the Candidates with college uniform ( as per instructed below ) submitted to this Council.
- (iv) Copy of Admit Card for School Final/Madhyamik (Class 10th Admit Card) Examination.
- (v) Original Copy of H.S. Board/equivalent Recognised Council Verifications.
- (vi) Copy of H.S. Board Mark-Sheets.
- (vii) Copy of 4th Year B.Sc.(Nursing) Mark-Sheet/s ( e-marksheets will not be accepted ).
- (viii) One Copy Original RELEASE ORDER submitted to WBNC.
- (ix) The Total Enrollment Fees for this Registration will be submitted by either SBI COLLECT (see our WBNC Website) or State Bank of India Demand Draft (In favour of West Bengal Nursing Council, Payable at Kolkata). The Fee of Rs. 2030=00 (including processing fee) per candidate.
- (x) Late Fine Rs. 50=00 ( Rupees Fifty ) only will be charged after the specified date.
- (xi) SBI CHALLAN COPY submitted to this Council at the time of final submission.
- (xii) Copy of Renewal Validity Letter of the current academic year from WBNC and INC.

**FOR GENERAL CANDIDATE ::** The candidate must ensure the pass marks individually in Theory & Practical in Physics, Chemistry, Biology and English (PCBE) with an aggregate of 45% in the examination.

**FOR SC/ST/OBC/EWS CANDIDATE ::** The percentage of marks is 40% and a copy of Caste Certificate must be submitted to this Council.

- 6] Enrollment of Students for Final Registration if not done in the specific timebound, the Institutional incharge will be responsible for that inconveniences.

- 7] **PHOTOGRAPHS: Photographs will be upload**  
(within 70 KB) of all passed out students



- 9] The Principal, College of Nursing of the institution will be solely responsible for any discrepancies /mistakes/ wrong information in the admission forms & documents regarding students registration.
- 10] For any information or assistance, please send us an email on : (i) [wbnc\\_22302059@ymail.com](mailto:wbnc_22302059@ymail.com)  
(ii) [wbnursingcouncil@gmail.com](mailto:wbnursingcouncil@gmail.com)

  
 REGISTRAR  
**WEST BENGAL NURSING COUNCIL**

Skc/Student Regn Capture (3-Yrs)/new system/jan 2020

:: **NOTE::**

**FEES WILL NOT BE ACCEPTED BY THE OTHER PAYMENT MEDIA EXCEPT SBI COLLECT OR SBI DD**

**STEPS FOR  
ONLINE FORM FILL-UP B.SC (Nursing) STUDENTS  
FOR FINAL REGISTRATION  
BATCH AUGUST 2016 – JULY 2020**

- STEP – 1 :** <http://wbnc.wbhealth.gov.in:8007>
- STEP – 2 :** LOG IN (USER LOG IN ID AND PASSWORD)
- STEP – 3 :** NURSE REGISTRATION ↓  
NURSE REGISTRATION ADDITION FOR COLLEGE ↓  
FILL UP \* MARK FIELD VERIFY CAREFULLY ↓ (FILL UP IN CAPITAL LETTERS)  
UPLOAD STUDENT IMAGE AND SIGNATURE CAREFULLY ↓

- STEP – 4 :** THEN “SAVE” the Final Registration Form  
AFTER SUCCESSFUL SUBMISSION, GO TO VIEW MENU & CLICK “List of Registration Applied Nurse for College”  
↓  
THEN CLICK PRINT OPTION, DOWNLOAD/EXPORT THIS TO PDF FORMAT & SEE THE TOTAL LIST OF STUDENTS

Sl.No./ Submission Date	Name /D.O.B./ Place of Birth	Permanent Address	Present Address	Father's Name Husband's Name Guardian's Name	Institution where admitted / Date of Admission	Age on Admission	Prelm.Edu. Qualification	Nationality / Marital Status	REMARKS Candidate's Signature Manually
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- STEP – 6: LOG OUT**

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**IF YOU CHANGE FOR CORRECTION OR EDIT FINAL REGISTRATION FORM**

- STEP – 1 :** GO TO SEARCH ↓
- STEP – 2 :** NURSE REGISTRATION ↓
- STEP – 3 :** NURSE REGISTRATION LIST ↓  
FILL UP \* MARK FIELD VERIFY CAREFULLY ↓ (FILL UP IN CAPITAL LETTERS)
- STEP – 4 :** QUERY ↓
- STEP – 4 :** THEN SEE TABLE

Sl.No./ Submission Date	Name /D.O.B./ Place of Birth	Permanent Address	Present Address	Father's Name Husband's Name Guardian's Name	Institution where admitted / Date of Admission	Age on Admission	Prelm.Edu. Qualification	Nationality / Marital Status	REMARKS Candidate's Signature Manually
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- STEP – 5:** IF ANY CHANGES CLICK EDIT, AFTER CHANGES CLICK UPDATE BELOW THIS PAGE.  
AFTER SHOWING SUCCESSFULLY SUBMITTED THEN GO TO PRINT OPTION

- STEP – 6: LOG OUT**

**NOTE :**  
NO FEES WILL BE ACCEPTED BY THE OTHER PAYMENT MEDIA EXCEPT SBI COLLECT OR SBI DD