



Office of the West Bengal Nursing Council
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No. 5565/488/ NC

From: Registrar, West Bengal Nursing Council

Date: 01 / 02 / 2023

NOTICE

GUIDELINES FOR ONLINE STUDENT REGISTRATION OF A.N.M. (R) (18 MONTHS & 6 MONTHS INTERNSHIP) FOR THE BATCH OF 2022-2023

The authorities of all the recognized SCHOOLS OF NURSING under West Bengal Nursing Council are hereby directed to follow the below specified steps for ONLINE Student Registration Form fill up of A.N.M. (R) (18 MONTHS & 6 MONTHS INTERNSHIP) course for the batch of 2022-2023.

Please use the <http://wbnc.wbhealth.gov.in:8007> and **User Login Id & Password** which was already provided to the institution. FOR SECURITY REASON DO NOT SHARE YOUR USER ID & PASSWORD WITH ANYONE.

After successful online submission, the institutions have to **Click on "VIEW" Menu and go to "PRINT" option** to take entire print out copy and the copy is to be submitted to the WEST BENGAL NURSING COUNCIL.



For Registrar
01.02.2023
Registrar
West Bengal Nursing Council

IMPORTANT INSTRUCTION REGARDING STUDENT REGISTRATION OF ANM(R)
(18 MONTHS & 6 MONTHS INTERNSHIP) FOR THE BATCH OF 2022-2023

Important dates for submission:

- DATE OF STARTING ONLINE FORM FILL UP: **06TH FEBRUARY, 2023**
- END DATE OF ONLINE FORM FILL UP: **17TH FEBRUARY, 2023 at 23:59 P.M**
- DATE OF ONLINE FORM FILL UP WITH LATE FEE: **18TH FEBRUARY, 2023 at 10:00 A.M**
- END DATE OF ONLINE FORM FILL UP WITH LATE FEE: **19TH FEBRUARY, 2023 at 23:59 P.M**
- SUBMISSION OF DOCUMENTS RELATING TO FORM FILL UP: **As per schedule which is attached with this notice.**

1. Online Form fill up should be allowed after completion of total admission process. Once enrolment of candidate/s is done by the institute, changes / alternation / deletion etc cannot be possible.
2. Last date of admission for the academic year is **31st DECEMBER, 2022.**
3. **There will be no extension of date for the enrolment for whatever reason may be.**
4. **Application Form to be filled up according to their Madhyamik / Secondary Admit Card. Do not use any salutation before name.**
5. **Must be filled up area WBJEE ROLL NUMBER, WBJEE GENERAL RANK, WBJEE CATEGORY RANK as they are all through WBJEE admission.**

6. **LIST OF DOCUMENTS FOR SUBMISSION FOR ONLINE FORM SUBMISSION:**

- I. One forwarding letter by the Principal / PNO / Sr. Sister Tutor from the respective School of Nursing.
- II. One downloaded Hard Copy which is attested by the principal with official seal.
- III. One copy of class 10th Admit Card with self-attested.
- IV. One copy of Higher Secondary Marksheet with self-attested.
- V. Final copy of admission list, Selected & waiting list
- VI. Original copy of Higher Secondary Council Verification.
- VII. WBJEE Rank Card, Admit Card, Allotment letter.
- VIII. **At the time of Online Student Registration Form fill-up all the Nursing Institute should enter the date of admission as 31st December, 2022, irrespective of their original date of admission.**
- IX. One copy of renewal validity letter / final permission letter of the current academic year from WBNC as well as INC.
- X. One copy of permission letter or Institution List from Indian Nursing Council.
- XI. The total registration fees will be submitted by **SBI Collect / Demand Draft** only. The fee is **Rs. 130.00 per student.** The **Demand Draft should be in favour of "WEST BENGAL NURSING COUNCIL", PAYBLE AT KOLKATA, only from STATE BANK OF INDIA.**
- XII. Late Fine **Rs. 50** only will be imposed after specified date.
- XIII. SBI PAYMENT COPY has to be submitted to the council at the time of form submission.

N.B.:

Copy of brochure to be submitted (For private school) to the Registrar, West Bengal Nursing Council.



- Student Registration hard copy will only be accepted by hand, it is not accepted via Speed Post / Courier. If any institution is sent via Speed Post / Courier, then their hard copy would be returned to the institution.
- For the Non-Govt. Institution, the panel list must be signed by the Registrar before submission, **Without Registrar's sign** it will not be accepted.
- The Principal, College of Nursing of the institution will be solely responsible for any discrepancies / mistakes / wrong information in the admission forms & documents regarding registration.
- During hard copy of Student Registration Form submission, the representative from the Nursing Institution has to be updated their head of the institution Mobile no, E-mail Id, Institution Bank Account Number, Account Holder Name, Branch Name & IFSC Code to the dealing person in the WBNC Portal.
- For any information or assistance, please send us an email on : i) wbnc_22302059@ymail.com ii) wbnursingcouncil@gmail.com.

Instructions for uploading Photograph & Signature:

The institution is required to upload candidate's **PHOTOGRAPH & SIGNATURE** in **JPG/JPEG** format of his/her recent **colour photograph & signature**. The size of the **PHOTOGRAPH & SIGNATURE** should be between **10KB – 70 KB**.

STEPS FOR ONLINE FORM FILL-UP FOR ANM STUDENT REGISTRATION FOR THE ACADEMIC YEAR 2022-2023

STEP-1: Go to <http://wbnc.wbhealth.gov.in:8007/Login.aspx>

STEP-2: LOG IN using User Id & Password (Already sent to the Schools)

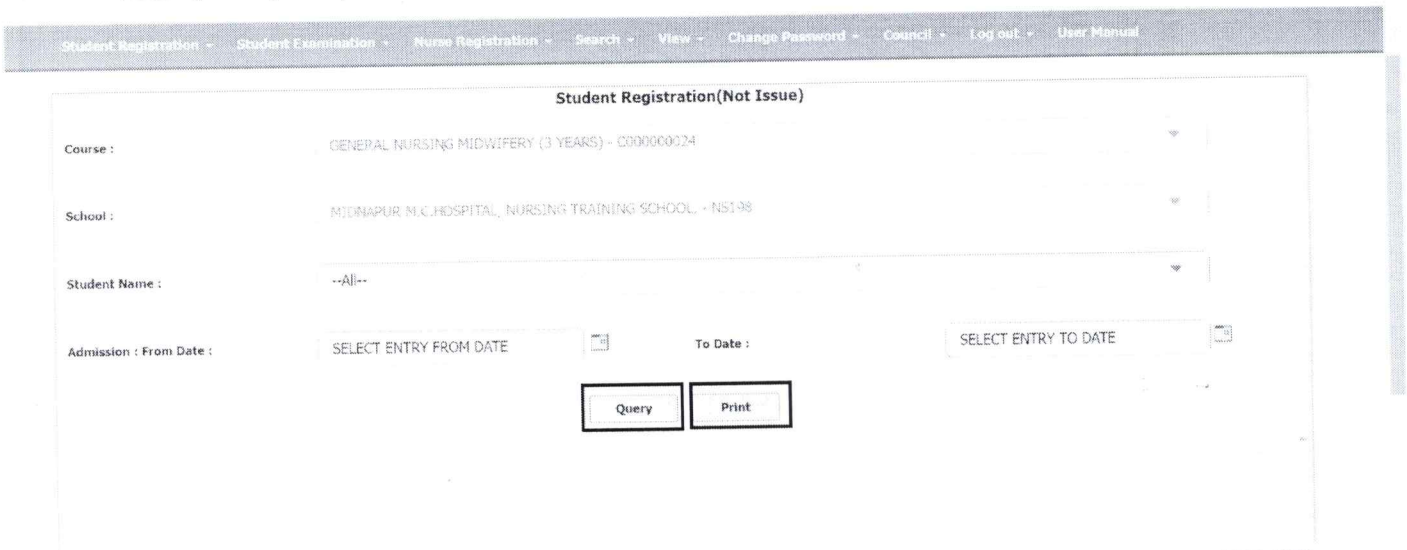
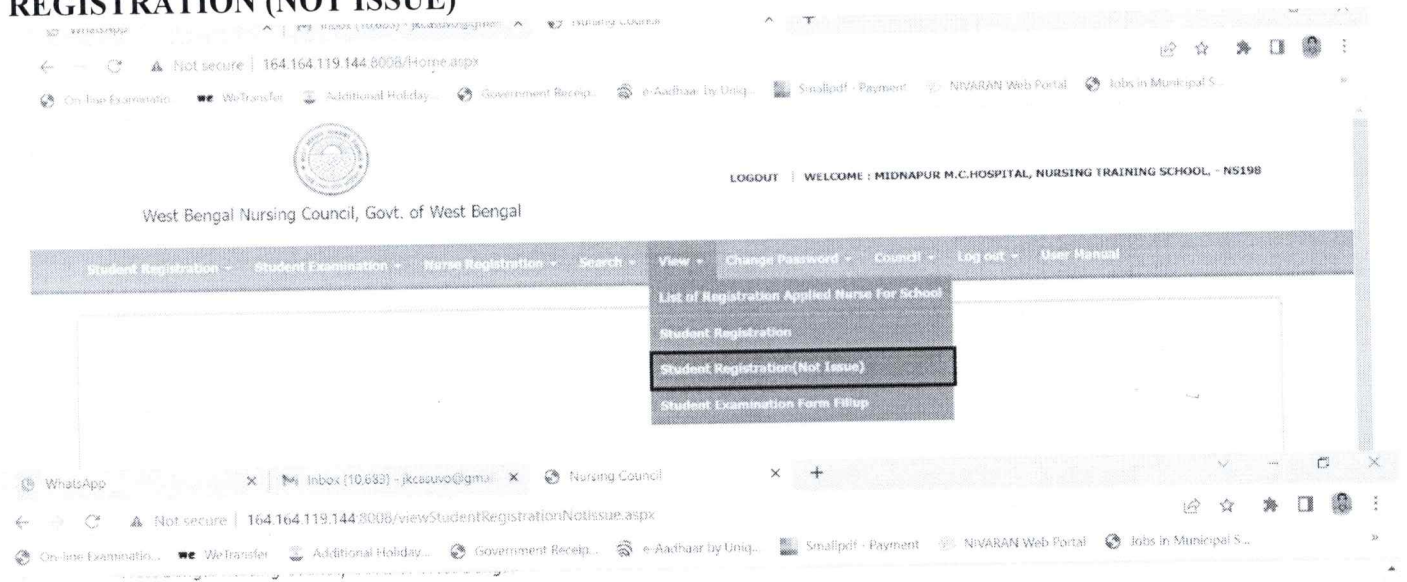
STEP-3: GO THE FOLLOWING PAGES

The screenshot shows the website interface for the West Bengal Nursing Council. At the top, there is a navigation bar with the following links: Student Registration, Student Examination, Nurse Registration, Search, View, Change Password, Council, Log out, and User Manual. Below the navigation bar, the 'Student Registration' link is highlighted. The main content area is currently blank, indicating that the user has successfully navigated to the registration page.

N.B.: FILL UP ALL '*' MARK FIELD VERY CAREFULLY (FILLUP IN CAPITAL-LETTERS ONLY), MUST FILL UP WBJEE STUDENT "YES" AFTER THAT COLUMN APPEARED WBJEE ROLL NUMBER, WBJEE GENERAL RANK, WBJEE CATEGORY RANK MUST BE FILLED. AFTER FILL UP UPLOAD CANDIDATE'S IMAGE AND SIGNATURE CAREFULLY



**STEP-4: THEN “SAVE” the Student Registration Form
AFTER SUCCESSFUL SUBMISSION, GO TO ‘VIEW’MENU & CLICK ‘STUDENT
REGISTRATION (NOT ISSUE)’**

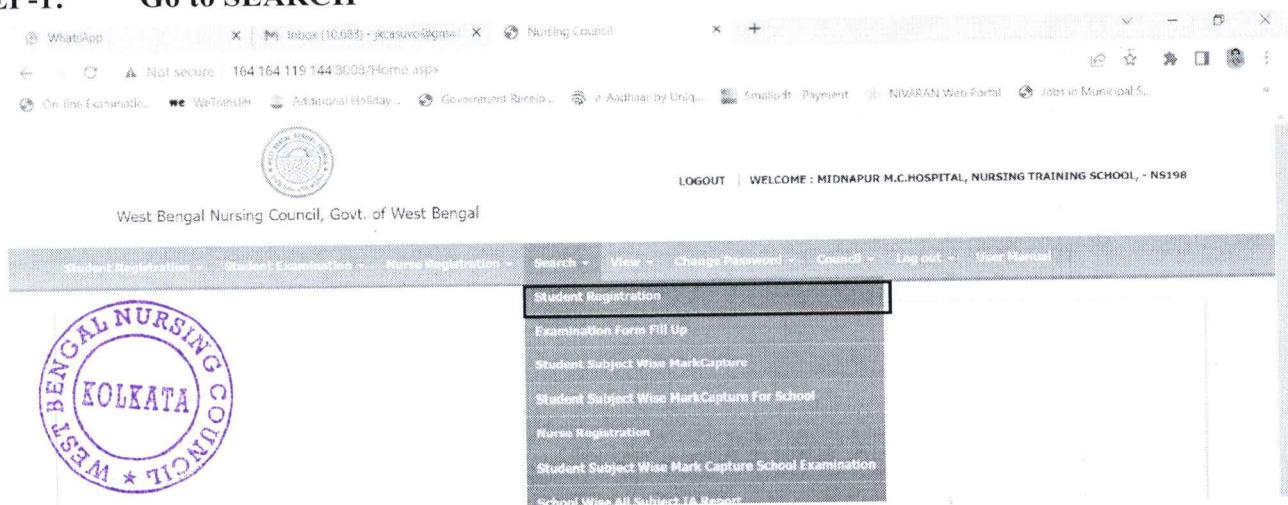


N.B.: AFTER SELECT ALL PARAMETER, CLICK ON “QUERY” AND THEN CLICK ON “PRINT”. AFTER THAT CLICK ON EXPORT TO ‘PDF’ AND DOWNLOAD THE FILE.

STEP-5: Log Out

IF THE INSTITUTION WANT TO EDIT THE PARTICULARS OF STUDENT REGISTRATION FORM, THEN THEY MAY FOLLOW THE BELOW STEPS:

STEP-1: Go to SEARCH



AFTER THAT SELECT 'SELECT ENTRY FROM DATE' & 'SELECT ENTRY TO DATE', THEN CLICK ON 'QUERY'

STEP-2: AFTER THAT A LIST OF CANDIDATE WILL APPEAR IN THE SAME SCREEN, THEN CLICK ON 'EDIT' FOR ANY CORRECTION, AFTER EDITING CLICK ON UPDATE.

SCHEDULE FOR DOCUMENTS SUBMISSION FOR ANM® STUDENT REGISTRATION FOR THE ACADEMIC YEAR 2022-2023

Sl. No.	NAME OF THE INSTITUTION	DATE FOR SUBMISSION	TIME FOR SUBMISSION
1.	A.N.M. (R) TRAINING SCHOOL, BARASAT MCH	20 TH FEBRUARY, 2023	11:00 A.M – 2:00 P.M
2.	A.N.M (R) TRAINIG SCHOOL, KAKDWIP S.D HOSPITAL		
3.	A.N.M (R) TRAINIG SCHOOL, DIAMOND HARBOUR GOVT.MCH HOSPITAL	21 ST FEBRUARY, 2023	11:00 A.M – 2:00 P.M
4.	A.N.M (R) TRAINIG SCHOOL, DOMKAL SD/ S.D HOSPITAL		
5.	A.N.M (R) TRAINIG SCHOOL, I.D & B.G HOSPITAL	22 ND FEBRUARY, 2023	11:00 A.M – 2:00 P.M
6.	NURSING TRAINIG SCHOOL, JANGIPUR		
7.	DR. H.C MUKHERJEE, SINGUR	23 RD FEBRUARY, 2023	11:00 A.M – 2:00 P.M
8.	ASANSOL	24 TH FEBRUARY, 2023	11:00 A.M – 2:00 P.M
9.	MURSHIDABAD		
10.	PROMOTEES	27 TH FEBRUARY, 2023	11:00 A.M – 2:00 P.M
11.	KALIYAGANJ		
12.	RAGHUNATHPUR		
13.	VIDYASAGAR		

N.B. Please follow the above-mentioned schedule for submission of documents.

